

4-H PROJECT RECORD BOOKS

FULTON



MONTGOMERY

18 U.S.C. 707

STEP BY STEP

What is the 4-H Project Record Book?

- A detailed record of the 4-H youth's projects and participation in the 4-H Program throughout their years of enrollment
- A journal of records showing progress throughout the youth's time in 4-H
- A resource used to select youth to be recognized for specific project areas at the annual 4-H Recognition Night. It is also used to select teens for 4-H trip opportunities including Agri-Business Career Conference, STARR, 4-H Capital Days & 4-H Career Explorations
- A great document to capture your experiences as a youth and have to reflect on in the years to come

What can be gained from completing the 4-H Project Record Book?

Youth:

- Reflect on things they have done in the past
- Learn to set goals, make a plan of action and evaluate performance
- Keeping active records and tracking progress in each project area
- Good practice for formatting and organizing paperwork (This will come in handy in future when youth have to write scholarships, college entrance essays, reports, resumes and more...)

Adults:

- Parents & Leaders reflect on the development of the youth
- 4-H staff can identify needs for programming within our counties
- Adult Volunteers use this resource to select recipients of awards for 4-H Recognition Night

BEFORE YOU BEGIN

-Don't sell yourself short. Include all of your efforts. You may ask your parents/guardians and leader(s) to help you remember. Another great way to keep track is by starting a 4-H journal and recording things as they happen throughout the 4-H year.

-DO NOT use pencil. Your 4-H project record book should either be neatly handwritten in pen (Black or Blue ink) or you may type your pages by either inserting them from a standard word document or by using the online project record book.

The fill in form can be found on our website at www.ccefm.com.

Choose Programs>4-H Member Resources>Right column-4-H Project Record Book (fill in version). Be sure computer printed record books are printed in black ink.

-It is recommended that you use a binder and organize each year by tabs indicating the corresponding year. This will become useful in keeping your record book organized the more years you're involved in the program. Loose pages will not be accepted.

-Required actions before you submit your record book: Sign & date each year where indicated—Have your parent/guardian and leader sign and date your record book each year.

WHERE TO BEGIN?



4-H Takes You Places
Cornell Cooperative Extension
4-H Youth Development

Fulton & Montgomery Counties, NY

4-H PROJECT RECORD BOOK

Member's Name _____

Club Name _____

Independent Member _____

COVER PAGE

PAGE 1

FILL IN:

-MEMBER'S NAME

-CLUB NAME OR CHECK
INDEPENDENT MEMBER

PAGE 2 IS BLANK



Date _____

Name _____

Date of Birth _____

I believe I deserve recognition for my 4-H project accomplishments and achievements in the following areas: (Please circle all that apply)

ACHIEVEMENT	ELECTRICITY	INDOOR GARDENING
AEROSPACE	ENERGY	LEADERSHIP
AGRICULTURE	ENTOMOLOGY	LIVESTOCK
ANIMAL SCIENCE	ENVIRONMENTAL STEWARD	MAPLE SYRUP
AQUATIC SCIENCE	EXPRESSIVE & THEATRE ARTS	MONEYMANGEMENT
ASTRONOMY	FARM SAFETY	NATURAL RESOURCES
BACKPACKING/HIKING	FISHING	NEEDLEWORK
BEEF	FIRST AID	PETS
BICYCLE	FLORICULTURE	PHOTOGRAPHY
BIRD STUDY	FOOD & NUTRITION	POULTRY
BREADS (YEAST)	FOOD PRESERVATION	PUBLIC SPEAKING
CAVIES	FORESTRY	RABBITS
CHILD DEVELOPMENT	FOSSILS	REPTILES
CITIZENSHIP	FRUIT	ROBOTICS
CLIMATE CHANGE	GEOLOGY	ROCKETRY
CLOTHING & TEXTILES	GOATS	SAFETY
CLOWNING	MEAT GOATS	SCIENCE & TECH
COMMUNITY SERVICE	HEALTH/FITNESS	SHEEP
CONSUMER EDUCATION	HERBS	SMALL ENGINES
COMPUTER/GEOSPATIAL	HIPPOLOGY	SWINE
CREATIVE ARTS & CRAFTS	HISTORY/HERITAGE	TRACTORS
CREATIVE DESIGN/FINE ARTS	HOME ENVIRONMENT	VEGETABLES
CULTURAL EDUCATION	HORSE	VET SCIENCE
DAIRY	HORTICULTURE	WASTE MANAGEMENT
DOGS	INCUBATION & EMBRYOLOGY	WATER RESOURCES
DOG CARE	INTERGENERATIONAL	WEATHER
DOG OBEDIENCE		WOODWORKING/WOOD SCI

PROJECT LIST

PAGE 3

FILL IN:

- DATE

- NAME

- DATE OF BIRTH

- CIRCLE THE PROJECT AREA/S
YOU PARTICIPATED IN FOR THE
CURRENT 4-H YEAR THAT YOU
THINK YOU EXCELED AT.

**PAGE 4 DOES NOT REQUIRE ANY
INFORMATION**



4-H YEAR AND TIMELINE

PAGE 5

NAME _____
ADDRESS _____
DATE OF BIRTH _____ YEAR JOINED 4-H _____
____ CLUB MEMBER ____ INDEPENDENT MEMBER
SCHOOL YOU ATTEND _____

4-H Year	Age	Grade This Year	Years in 4-H (Inc. this year)	Number of Club Meetings Held	Number of Club Meetings Attended

FILL IN:

-NAME, ADDRESS, DATE OF BIRTH, & YEAR JOINED 4-H

-CHOOSE EITHER: CLUB MEMBER OR INDEPENDENT MEMBER

-SCHOOL YOU ATTEND

-IN THE CHART:
COMPLETE ONE ROW EACH YEAR THAT YOU ARE ENROLLED IN 4-H. THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR TIME IN THE 4-H YOUTH DEVELOPMENT PROGRAM.



4-H PROJECT RECORD BOOK CHECKLIST

When accurately kept and carefully assembled, your 4-H project record book is a useful tool for determining your progress and personal growth. You should keep your record book up-to-date and complete.

This record book must be given to your 4-H club leader for his/her review by the date in late September or early October that he/she indicates. If you are an independent 4-H member, you must send your record book directly to the Cooperative Extension 4-H Office on or before October 15. Unless you are involved in animal science projects, this project record book is the only record of completion which should be sent to your leader and/or Cooperative Extension 4-H Office. 4-H animal science project members must complete additional record sheets for those projects and submit them with this project record book.

This record book will be used to determine county project disrecipients, award trip winners, I Dare You Leadership awards and outstanding junior and senior member awards. Project disrecipients are selected from among members, ages 9-19. Award trips and I Dare You Leadership awards are earned by 4-Hers ages 14-19.

_____ Don't sell yourself short. Include all of your efforts. Ask your parents/guardians and leader(s) to help you remember.

_____ DO A ROUGH DRAFT ON SCRAP PAPER.

_____ In the 4-H Project Summaries section, write down what you *learned* in your 4-H projects. If you don't share enough details about what you *learned* in the 4-H projects you took this past year, you will not be considered for 4-H project award discs in those categories.

_____ Report all your 4-H involvement from your first year to this current year's work. ***DON'T START A NEW PROJECT RECORD BOOK EACH YEAR; JUST ADD ON TO YOUR PREVIOUS YEAR'S RECORD PAGES.***

_____ Keep all your report pages together chronologically in a stiff binder. Include all your 4-H project summary pages, 4-H experience comments and leader comments in the back of your project record binder in order by year. It would be helpful to insert labeled dividers separating each year's work.

_____ Write legibly in ink, typewrite information, or use computer word processing. Records written in pencil will be disqualified for award consideration.

_____ Check to see that your record book is neat, accurate and complete. Use correct grammar and spelling. Proofread for errors.

_____ ***DON'T*** include newspaper clippings, photos, certificates, letters or ribbons. These items belong in a 4-H Scrapbook or 4-H Achievement Book.

_____ Each member must write and complete his/her own report. This is required.

_____ Sign and date your record book each year where indicated. This is required.

_____ Have your parent/guardian and leader sign and date your record book each year. This is required.

4-H RECORD BOOK CHECKLIST

PAGE 6

USEFUL CHECKLIST TO HELP KEEP YOU ORGANIZED



EXAMPLES

ELECTED/APPOINTED LEADERSHIP

List 4-H offices you have held and committees on which you have served. Briefly state your responsibilities.

YEAR (earliest year)	OFFICE OR COMMITTEE	RESPONSIBILITY	NUMBER OF PEOPLE IN GROUP
2019	President	Conducts Meetings	12
2020	Activity Leader	Taught Origami	12

**4-H ELECTED/
APPOINTED
LEADERSHIP
PAGE 7**

FILL IN:

- LIST IN EACH ROW THE YEAR AND WHICH 4-H CLUB OFFICE, COMMITTEE POSITION OR LEADERSHIP ROLL THAT YOU HELD DURING THAT 4-H YEAR. YOUR RESPONSIBILITY IN THAT OFFICE AND HOW MANY PEOPLE WERE IN YOUR CLUB OR COMMITTEE. ONE LINE PER LEADERSHIP ROLL.
- THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION IN THE 4-H YOUTH DEVELOPMENT PROGRAM.
- IF YOU DID NOT HOLD AN OFFICE OR LEADERSHIP POSITION, YOU MAY LEAVE THIS PAGE BLANK.



PROMOTION OF 4-H COOPERATIVE EXTENSION
(DON'T include Public Presentation Day topics here)

YEAR <small>(earliest year first)</small>	Number & Topics of News Stories, Letters to Editor, Parades, Radio, TV and Public Meeting Appearances	Where Published or Presented
<small>Example: 2012</small>	<small>3 - news articles about 4-H club activities 1 - spoke to supervisors/public about benefits of 4-H program 2 - marched with 4-H club in Memorial Day Parades</small>	<small>Leader Herald/Recorder County Budget Public Hearing Town of Glen & Gloversville</small>

PROMOTION OF 4-H PAGE 8

FILL IN:

- LIST IN EACH ROW THE YEAR AND WHICH 4-H PROMOTIONAL EVENTS YOU PARTICIPATED IN. THESE INCLUDE: 4-H IN PARADES, SUBMITTING NEWS ARTICLES ABOUT YOUR 4-H CLUB, PROMOTION OF 4-H AT TRACTOR SUPPLY AND/OR RUNNINGS, CLUB WINDOW DISPLAY DURING NATIONAL 4-H WEEK, AND ANY WAY IN WHICH YOU PROMOTED 4-H TO OUR COMMUNITY.

- THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION AND OVERALL INVOLVEMENT IN THE 4-H YOUTH DEVELOPMENT PROGRAM.





4-H SPECIAL PROJECT SERIES/WORKSHOPS/FIELD TRIPS/EXPERIENCES

YEAR
(earliest first)

SESSIONS ATTENDED (i.e. Vet Science, Tractor Certification,
Dairy Barn Meetings, Judging Tours, Dairy Judging at NYS Fair)

4-H PROJECT SERIES, WORKSHOPS, FIELD TRIPS & EXPERIENCES PAGE 9

FILL IN:

- LIST IN EACH ROW THE YEAR AND WHICH 4-H PROJECT SERIES, WORKSHOPS, FIELD TRIPS OR EXPERIENCES YOU HAD DURING THAT YEAR. EACH ONE YOU PARTICIPATED IN SHOULD BEGIN WITH THE CURRENT YEAR IN THE FIRST COLUMN AND THE SESSION ATTENDED IN THE SECOND COLUMN.
- THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION AND OVERALL INVOLVEMENT IN THE 4-H YOUTH DEVELOPMENT PROGRAM.
- EXAMPLES: WINTER BREAK 4-H TRIP, SPRING BREAK 4-H TRIP, HOW TO LESSONS

4-H VOLUNTEER/TEEN LEADER PROJECT & SUBJECT MATTER WORKSHOPS
(i.e. 4-H Forestry Weekend, Dairy Discovery Workshop, Animal Crackers, Bird Sleuth Nature Detectives)

YEAR (earliest first)	SESSIONS ATTENDED

4-H SUBJECT MATTER WORKSHOPS

PAGE 10

FILL IN:

- LIST IN EACH ROW THE YEAR AND WHICH SUBJECT MATTER WORKSHOPS YOU PARTICIPATED IN DURING THE CURRENT 4-H YEAR. EACH ONE YOU PARTICIPATED IN SHOULD BEGIN WITH THE CURRENT YEAR IN THE FIRST COLUMN AND THE SESSION ATTENDED IN THE SECOND COLUMN.

- THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION AND OVERALL INVOLVEMENT IN THE 4-H YOUTH DEVELOPMENT PROGRAM.

-EXAMPLES: SPECIFIC LEADERSHIP TRAININGS SUCH AS SNACK BAR, STARR SESSIONS, ETC...



CITIZENSHIP/COMMUNITY SERVICE/SERVICE LEARNING

Include things that contribute to the welfare of your club or group members, other individuals, community and/or charitable causes. Include the activities you performed as a 4-H member.

YEAR (earliest first)	GROUP OR INDIVIDUAL SERVED	INDIVIDUAL EFFORT	GROUP EFFORT	KIND OF ACTIVITY
--------------------------	-------------------------------	----------------------	-----------------	------------------

EXAMPLE: 2013	Fort Plain Flood Victims		X	Donated Cleaning Supplies

4-H CITIZENSHIP, COMMUNITY SERVICE & SERVICE LEARNING

PAGE 11

FILL IN:

- LIST IN EACH ROW THE YEAR, GROUP OR INDIVIDUAL SERVED, GROUP OR INDIVIDUAL EFFORT AND THE KIND OF ACTIVITY. PLEASE LIST SERVICE PROVIDED DURING THE CURRENT 4-H YEAR.

- THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION AND OVERALL INVOLVEMENT IN THE 4-H YOUTH DEVELOPMENT PROGRAM.

- PLEASE NOTE: COMMUNITY SERVICE AND SERVICE LEARNING OPPORTUNITIES ARE NOT PAID SERVICES.



4-H AWARDS & RECOGNITION

PAGE 12

FILL IN:

- LIST IN EACH ROW THE YEAR, AND SIGNIFICANT AWARD RECEIVED DURING THE CURRENT 4-H YEAR. FOR EVENTS SUCH AS FONDA FAIR, JLS, ETC.. YOU MAY LIST THE EVENT NAME AND A LIST OF AWARDS FROM THAT EVENT ON THE SAME LINE IF MULTIPLE WERE RECEIVED.

- THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION AND OVERALL INVOLVEMENT IN THE 4-H YOUTH DEVELOPMENT PROGRAM.

-EXAMPLES:

2020 - FONDA FAIR: 2 BEST OF SHOWS, 5 BLUES, 2 REDS & 1 WHITE

2020 - 4-H PIE SALE: 2ND PLACE HIGH SELLER

4-H AWARDS AND RECOGNITION

YEAR
(earliest first) AWARDS (List *significant* awards indicating the quality of your work. Include project discs, award trips & best of show project awards for county fair entries.)

Example:2010	Project Discs: Indoor Gardening, Photography, Horse
Example:2012	Best of Show rosettes for cat photo and terrarium 4-H exhibits at FONDA Fair



4-H ACTIVITIES AND TRIPS
(For all non-Cloverbud 4-H members)

Indicate the years that you have participated in the following 4-H activities.
Example: 4-H Member Recognition Program 10, 11, 12

4-H NATIONAL YOUTH SCIENCE DAY _____ _____	4-H DAIRY DISCOVERY WORKSHOP _____ _____
NATIONAL 4-H WEEK _____ _____	4-H MARCH DOG MADNESS _____
4-H MEMBER RECOGNITION PROGRAM Attended _____ Program Helper _____	4-H AT THE FONDA FAIR Exhibitor _____ Teen Leader _____ Presenter: Formal _____ Action (Working) _____ Clean-up Day _____
DAIRY BARN MEETINGS _____	NYS STATE FAIR PARTICIPATION Animal Exhibitor _____ Dairy Judging Team _____ Hippology _____ Dog Agility _____ Other (Explain) _____ _____
DAIRY QUIZ BOWL _____	4-H LEADERSHIP/TEEN EXPERIENCES 4-H Club Junior Assistant _____ _____
HORSE QUIZ BOWL _____	4-H Club Teen Leader _____ _____
HIPPOLOGY _____	Lewis County 4-H Teen Winter Weekend _____ 4-H STARR _____ _____
LIVESTOCK JUDGING CONTESTS _____ _____	4-H Capital Days _____ 4-H Career Explorations _____ _____
FARMER'S MUSEUM JUNIOR LIVESTOCK SHOW _____ _____	4-H Agri-Business Career Trip _____ 4-H Wonders of Washington Trip _____ National 4-H Conference _____
4-H PUBLIC PRESENTATION PROGRAM Workshop Participant _____ Presenter _____ _____	4-H RESIDENTIAL CAMPING _____
Teen Leader _____	OTHER _____ _____ _____
District Level Presenter _____	
State Level Presenter _____	
COUNTIESWIDE 4-H FUNDRAISERS Spring Food Sale _____ 4-H Snack Bar _____ Tractor Supply Company Paper Clover Donated _____ Display/Presentation _____	
CAPITAL DISTRICT ELECTION SERVICE REPORTING _____	
NYS 4-H FORESTRY WEEKEND _____	
ANIMAL CRACKERS _____	

4-H ACTIVITIES & TRIPS

PAGE 13

FILL IN:

- LIST THE LAST TWO DIGITS OF THE YEAR IN WHICH YOU PARTICIPATED IN EACH LISTED 4-H EVENT OR ACTIVITY.

- THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION AND OVERALL INVOLVEMENT IN THE 4-H YOUTH DEVELOPMENT PROGRAM.

- OTHER COULD INCLUDE CLUB ACTIVITIES, CLINICS & OUTINGS. ANYTHING THAT IS A 4-H ACTIVITY OR TRIP AND NOT LISTED.



4-H TEEN PROGRAM PARTICIPATION

(For members ages 13-19)

Year
(earliest first)

PARTICIPATION (Activities worked on/participated in - ie. Teen Leader at PPD & Fonda Fair, participant in 4-H Career Explorations, Member of 4-H Issue Committee)

4-H TEEN PROGRAM PARTICIPATION

PAGE 14 (MEMBERS 13-19 ONLY)

FILL IN:

- LIST IN EACH ROW THE YEAR, AND THE TEEN PROGRAM THAT YOU PARTICIPATED IN DURING THE CURRENT 4-H YEAR.
- THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION AND OVERALL INVOLVEMENT IN THE 4-H YOUTH DEVELOPMENT PROGRAM.
- EXAMPLES: STARR, CAREER EXPLORATIONS, CAPITAL DAYS, ABC CONFERENCE, ASSISTING THE 4-H STAFF WITH ANY PROGRAMS OR WORKSHOPS.



EXAMPLE

4-H PROJECTS COMPLETED
(List earliest year first; skip 1 line between years and include current year's work)

YEAR	PROJECT AREA	NAME OF PROJECT	WORK DONE
2010	(Example) Foods	Six Easy Bites	7 foods prepared, 1 presentation, 2 fair exhibits
2020	Creative Arts	Creative Crafts	1 Scrapbook, 2 Tie Dye Shirts

4-H PROJECTS COMPLETED

PAGE 15

- FILL IN:**
- LIST IN EACH ROW THE YEAR, PROJECT AREA, NAME OF PROJECT AND WORK DONE IN THAT PROJECT.
 - BE SURE TO LEAVE A SPACE BETWEEN EACH YEAR THAT YOU ENTER YOUR PROJECTS TO MAKE IT ORGANIZED.
 - THIS SHEET REMAINS IN YOUR RECORD BOOK AND IS USED EVERY YEAR TO SHOW YOUR PROGRESSION AND OVERALL INVOLVEMENT IN THE 4-H YOUTH DEVELOPMENT PROGRAM.



4-H PROJECT SUMMARIES

PAGE 17 - HOW TO WRITE A PROJECT SUMMARY
PAGE 18-22 – PROJECT SUMMARIES

FILL IN:

- PLEASE REVIEW PAGE 17 BEFORE PROCEEDING.

- BE SURE THAT YOU ARE WRITING ABOUT YOUR PROJECT AS A WHOLE, RATHER THAN EACH ITEM YOU DID WITHIN A PROJECT AREA.

- WRITE ABOUT WHAT YOU LEARNED, NOT JUST ABOUT WHAT YOU DID OR HOW IT WAS MADE. FOR YOUTH THAT HAVE PARTICIPATED IN A PROJECT OVER MULTIPLE YEARS, SHOW THAT THERE IS GROWTH AND LEARNING IN THE PROJECT FOR CONTINUED RECOGNITION IN THAT PROJECT.

- NEW PROJECT SUMMARIES MUST BE WRITTEN EVERY YEAR TO SHOW GROWTH IN THAT PROJECT AND TO BE ELIGIBLE FOR PROJECT RECOGNITION.

4-H PROJECT SUMMARIES

THIS IS WHERE YOU MUST SHARE WHAT YOU *LEARNED* IN YOUR PROJECT EXPERIENCES NOT JUST WHAT YOU DID! IN THE LIMITED SPACE AVAILABLE IT IS MOST IMPORTANT TO TELL WHAT YOU HAVE LEARNED.

EXAMPLES

Name of Project: Sewing Expressions-Under Construction-Level 1 4-H Year: 2012-2013

Briefly tell what you *learned*, made, grew and did while taking this project. Tell what new skills/information you learned use numbers to show size, growth, profits, losses, or savings; tell how you have shared the experience with others (i.e. exhibiting at the fair, public presentation, teaching younger members), etc. *You may write several paragraphs or use an outline format to share your information.*

1. Learned about parts of the sewing machine.
2. Learned to do straight stitching.
3. Made cotton print skirt with elastic casing and matching shoulder bag. Learned that measuring the elastic correctly is important for the skirt to fit correctly.
4. Learned about sewing box equipment. Covered a cigar box with an apple-print fabric to store my sewing supplies.
5. Gave a public presentation about "How to Make a Pin Cushion". Eamed a red ribbon.
6. Exhibited skirt, shoulderbag, and sewing box at Fonda Fair. Eamed 2 blue ribbons for skirt and sewing box and a red ribbon for the shoulder bag.

Name of Project: Rabbit – What's Hoppening? Level 1 4-H Year: 2012-2013

Briefly tell what you *learned*, made, grew and did while taking this project. Tell what new skills/information you learned use numbers to show size, growth, profits, losses, or savings; tell how you have shared the experience with others (i.e. exhibiting at the fair, public presentation, teaching younger members), etc. *You may write several paragraphs or use an outline format to share your information.*

I began my 4-H rabbit project this year. I learned that the six uses of rabbits include breeding stock, meat production, fur, wool, laboratory use and pets. I learned about the varieties of small, medium, large and giant rabbit breeds. I decided that I wanted a small rabbit to care for as a pet.

I like the Holland Lop rabbit the best because of its small size and its floppy ears. I bought a hutch from Agway and a wire cage from Tractor Supply Company for my rabbit. Then I bought a black and white Holland Lop rabbit from a local breeder for \$40.00 and named her Oreo. I learned that the dewlap is the fold or folds of loose skin that hangs from the throat of a doe rabbit.

I learned how to properly pick up a rabbit, remove a rabbit from a cage and turn a rabbit. Rabbits can scratch or bite when they don't feel safe. I feed my rabbit grain pellets, shredded carrots, and fresh water every day. She loves her carrots and looks forward to them every morning. The rabbit breeder told me not to feed a rabbit cabbage, Brussels sprouts, broccoli or cauliflower because it can't process the gas produced by these vegetables during digestion.

I gave a presentation about rabbit management at 4-H public presentation night and at the Fonda Fair and shared tips about cages, cleaning, feed and water.

Name of Project:

4-H Year:

Briefly tell what you *learned*, made, grew or did while taking this project. Tell what new skills/information you learned use numbers to show size, growth, profits, losses, or savings; tell how you have shared the experience with others (i.e. exhibiting at the fair, public presentation, teaching younger members), etc. *You may write several paragraphs or use an outline format to share your information.*

Name of Project:

4-H Year:

Briefly tell what you *learned*, made, grew or did while taking this project. Tell what new skills/information you learned use numbers to show size, growth, profits, losses, or savings; tell how you have shared the experience with others (i.e. exhibiting at the fair, public presentation, teaching younger members), etc. *You may write several paragraphs or use an outline format to share your information.*



4-H Member Animal Record

Due October 15th!



For use by all animal project members. This is in addition to the member record book.
****This needs to be completed each year****

4-Hers Name: _____ Years in Project: _____

Animal Species : _____

By keeping your record up-to-date, you will be able to see how much progress you make as you set goals and work to accomplish them. Write clearly. If you need help, ask your parents or leaders to work with you. Add notebook paper to your records if you need more space. Use one copy of this record for each of the following 4-H projects in which you are enrolled: beef, dairy, goat, horse, cat, dog, pocket pet, rabbit, cavy, poultry, sheep, and swine.

My project plans:
(tell why you enrolled in this project and what you want to learn this year)

About my animal or animals:

A). This is how I obtained my animal or animals:

B). This is what I do to keep my animal or animals healthy:

C). This is what I feed my animal or animals:

D. These are my project animal or animals:

Name and/or Identification Number of each animal	Breed	Date obtained	Value when obtained

E. My Project Income was:

Date	Item	Value

F. My Project Expenses were:

(List what you or your parents spent during the project year for feed, supplies, equipment, veterinary assistance, and show entry fees.)

Date	Item	Value

4-H ANIMAL PROJECT SHEETS

ADDED PAGE/S

FILL IN:

- THE ANIMAL PROJECT RECORD SHEET MUST BE COMPLETED EACH YEAR AND INCLUDED IN THE 4-H PROJECT RECORD BOOK IN ORDER TO BE CONSIDERED FOR RECOGNITION IN THE RESPECTIVE ANIMAL PROJECT.

- IN ADDITION TO THE ANIMAL PROJECT RECORD SHEET, YOUTH ARE REQUIRED TO COMPLETE A PROJECT SUMMARY FOR THE RESPECTIVE ANIMAL PROJECT IN THE 4-H PROJECT RECORD BOOK.

- ANIMAL PROJECT RECORD SHEETS MUST BE COMPLETED EVERY YEAR THE 4-H YOUTH IS ACTIVE IN THAT PROJECT. FOR YOUTH WHO HAVE BEEN IN THE PROJECT FOR MULTIPLE YEARS, IT MUST SHOW GROWTH TO BE ELIGIBLE FOR PROJECT RECOGNITION.



4-H AWARD TRIPS & 4-H STORY

PAGE 23

4-H YEAR _____

4-H AWARD TRIPS

For members 14 (as of January 1) -19 years old

PLEASE CHECK TRIP(S) YOU WOULD LIKE TO BE CONSIDERED FOR THIS YEAR:

_____ 4-H Capital Days in Albany, NY

_____ 4-H Ag-Business Career Trip in Cobleskill, NY

_____ 4-H Career Explorations Program at Cornell

Please explain in a few sentences why you would like to participate in the above trip(s), what you hope to learn and ways you can share the learning experience with others. Consideration for trips will be based on this section.

MY STORY ABOUT THIS PAST 4-H YEAR

Write a paragraph or two about your 4-H experience this past 4-H year. Include things that you enjoyed doing and/or learning as well as any disappointments and/or challenges that you experienced. You may add an additional page for this section.

STATEMENT BY 4-H MEMBER

I have personally prepared this report and believe it to be correct:

Date _____ Signature of 4-H Member _____

FILL IN:

- FILL IN THE CURRENT 4-H YEAR. PLACE A CHECK NEXT TO THE 4-H TRIP/S YOU WOULD LIKE TO BE CONSIDERED FOR. WRITE A FEW SENTENCES ABOUT WHY YOU WOULD LIKE TO PARTICIPATE IN THE CHOSEN TRIP.

- MY 4-H STORY – THIS IS A CHANCE FOR YOUTH TO EXPLAIN THEIR 4-H EXPERIENCE THROUGHOUT THE 4-H YEAR. YOUTH ARE ENCOURAGED TO SHARE WHAT THEY DID, WHAT THEY LEARNED, WHAT THEY ENJOYED AND ALSO WHAT DISAPPOINTMENTS OR CHALLENGES THEY ENCOUNTERED. AN ADDITIONAL PAGE MAY BE ADDED FOR THIS.

-YOUTH MUST DATE AND SIGN THIS PAGE.





Pages 1-2 & 4-16 of the 4-H Project Record Book are to be at the front of your binder and remain there from year to year. These sheets go in chronological order and show what you have done in 4-H throughout the years. Duplicates of these pages may be printed and added as needed. Slides in this presentation with a green star in the lower left corner are pages that belong in the front section of your 4-H Project Record Book binder.



Pages 3 & 17-24 of the 4-H Project Record Book are to be organized by the 4-H year with dividers labeled with the respective 4-H year. Slides in this presentation with blue triangles in the lower left corner are pages that belong in the sections divided by 4-H year. These pages are to be new every year and placed behind the green star pages in your 4-H Project Record Book binder.

ORGANIZING YOUR 4-H PROJECT RECORD BOOK

QUESTIONS? LET US KNOW!

Office Hours:
Monday-Thursday
8:30am-4:30pm

Phone: 518-853-2135

Email:
Kyle - ky292@cornell.edu
Georgia - gad23@cornell.edu



Facebook:
CCE Fulton-Montgomery

Website:
www.ccefm.com

Please let us know if you need any assistance with printed copies of record books and/or insert pages.